



12025 NE Fifth Street, Bellevue, Washington 98005 / P.O. Box 90010, Bellevue, Washington 98009-9010

Students must have a bus pass to ride any Tillicum Spanish Immersion designated bus. Bus passes for the 2009/2010 school year will be available starting August 19, 2009.

- Tillicum ESL students residing inside the Tillicum ESL boundary may ride the Spanish Immersion bus for free. These students must request a bus pass using the enclosed application form.
- All riders must have a bus pass to ride the Spanish Immersion bus. Once the fee is paid, or application submitted for students in the Tillicum ESL in the free/reduced meal category, a bus pass may be picked up at the school office.
- ESL students who reside within the Tillicum ESL boundary, do not need to pay the transportation fee. These students must submit an application to receive a bus pass.
- **Open enrolled students, including open enrolled ESL students, must pay the transportation fee.**

Collections for Spanish Immersion bus fees and bus pass issues will be as follows:

You may pay in person at the school main office, by cash or check. Bus passes will be issued at the time of purchase. Credit card payments may only be made at the BSD accounting office. If paid by credit card, bus pass must still be picked up at the Tillicum main office.

Parents submitting a registration form for payment of the family fee and who have children attending both Tillicum and Puesta del Sol – submit the payment in person to Tillicum Middle School.

All students riding the Spanish Immersion busses must complete and submit the enclosed application form. It may also be found online at www.bsd405.org under the Transportation Department or picked up at the school office.

- Charge rates will be \$150 per student or \$200 per family for the semester. Payments for a partial semester will be allowed and will be prorated from the starting month through the end of the school year. Fees are prorated at \$30 a month per student or \$40 a month per family.
- **There is no longer a grace period at the start of each semester when students may ride the bus for free.**
- Remember that bus stops will remain at centralized collection points. Bus schedules may be viewed on the Transportation page at www.bsd405.org .

Refunds: There is a process for receiving a refund if you pay your fees and decide to no longer utilize the bus service. Forms are available at each school. In effect, you will receive a refund for any unused service month (\$30 a month per student or \$40 a month if a family fee was paid). Payments are for the right to ride the school bus. Refunds are not given for retroactive months if a student did not ride the bus.

For any questions or concerns please call:

Policy: Terry Parker – Transportation Manager, 425-456-4538

Procedures on passes, registration or refunds:
BSD Transportation Office - 425-456-4529
School Main Office

Registration and Refund Forms:
School Main Office – in person
BSD Accounting Office – in person
Transportation Office – in person

Fee payments/pass issuance:
Puesta del Sol – BSD Accounting Office 425-456-4013
Tillicum: Barbara Ghaffari – 425-456-6700

Sincerely,

A handwritten signature in black ink that reads "Terry Parker". The signature is written in a cursive, flowing style.

Terry Parker
Transportation Manager