



12025 NE 5th ST, Bellevue, Washington 98005 / P.O. Box 90010, Bellevue, Washington 98009-9010

To: Parents/Guardians of Puesta del Sol & Tillicum Students in the Spanish Immersion, ESL or Cascade Programs and/or Open Enrolled Students who want to ride Optional Instruction Program Buses

The purpose of this letter is to remind parents that the school bus transportation service fee for Optional Instruction Program (OIP) buses is due the first day of school or first day of each semester. Payments must be made prior to riding any OIP school bus. There is no longer a grace period at the start of each semester when students may ride the bus for free. Students for whom payment has not been received will be returned to the school office for parent pick-up. Bus passes are no longer used. Instead, bus drivers will maintain a list of authorized students.

All students riding these school buses must submit an "Application for Optional Instruction Program Transportation and/or Request for Fee Waiver" form. Forms and payment are accepted at Tillicum (cash or check) or at Bellevue School District (BSD) Accounting Office (cash, check or credit card). Payments for families with children attending both Tillicum and Puesta del Sol may be submitted at either Tillicum or the BSD Accounting Office. Tillicum will begin accepting forms and payments on August 24th, 2011.

The cost for this service is \$300 per student or \$400 per family for the school year. Payments of \$150 per student or \$200 per family for one semester at a time will be allowed. If starting to ride after school starts, charge rate will be prorated from the starting month through the end of the school year or semester. Fees are prorated at \$30 a month (or part of a month) per student or \$40 a month per family.

Fee waivers are authorized for Tillicum Cascade students, Tillicum ESL student residing within the Tillicum ESL boundary, and students who qualify for free or reduced meals unless they are open enrolled or reside outside of Bellevue School District.

Refunds: If you decide to stop using the bus service, a refund may be requested. Refunds will be given for any fully unused service month (\$30 a month for one student or \$40 a month for a family). Refunds are not retroactive for prior months.

Registration and Refund Forms are available online on the Transportation page of the BSD web site www.bsd405.org or at the Tillicum School Office, BSD Accounting Office, or BSD Transportation Office

Bus stops will remain at centralized collection points. Bus schedules may be viewed on the Transportation page of the BSD web site.

If you have any questions or concerns about this policy, registration or refunds please call BSD Transportation Office (425-456-4512), BSD Accounting Office(425-456-4013), Tillicum School Office (425-456-6700), or Puesta del Sol School Office (425-456-6100).

Sincerely,

A handwritten signature in cursive script that reads "Terry Parker".

Terry Parker
Transportation Manager