

# Customizing Classroom Pages on Global Scholar

The students' At-a-glance page currently contains four static areas/widgets. These areas are displayed for all students, and teachers cannot modify them in any way.

- What's in class today
- Recently graded assignments
- Homework due
- Things I need to finish

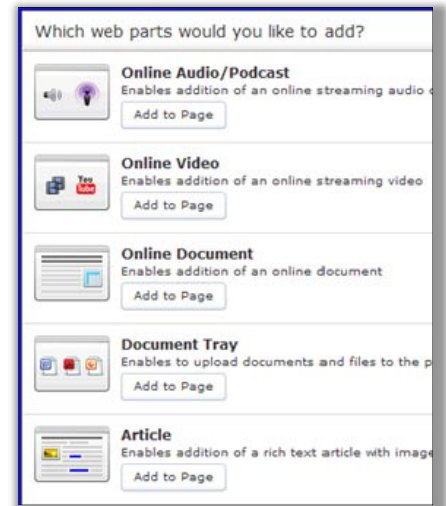
## Optional Classroom Page Widgets

Teachers can add the following widgets to their student's *At-a-glance* pages:

- **Online Audio/Podcast widget**--adds an audio player to the students' At-a-glance pages. Teachers can then select an audio or podcast from the Internet that students can play from their page.
- **Online Video widget**--adds a video player (like Youtube) to the classroom page. Teachers select a video that students will be able to play when they land on their *At-a-glance* page.
- **Online Document widget**--adds a document player. Teachers can add presentations and other online documents from web sites like Slideshare.com to their document display pages.
- **Document Tray widget**--adds a document library. Teachers can upload *Word, PowerPoint, Excel, pdf* and other documents from their computers to the widget. Students can download the documents to their own computers. (*Generic file types are suggested to be sure parents and students can open them on their home computers*).
- **Article widget**-- Teachers can create rich text articles with images, links and textual formatting that display in the viewer.

## Adding Widgets

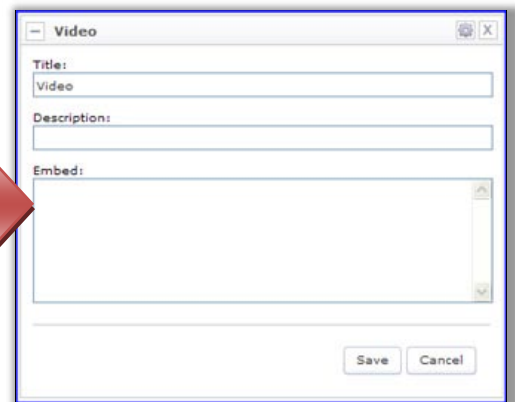
1. Log in to Gradebook, click **Assessments** and select the class you want to customize.
2. From the top navigation bar, click **Teacher Classroom**. This page lists all the widgets that have been added for the class. Notice that the required widgets are already in place.
3. Click **Add Web Parts**.
4. Click the **Add to Page** button for each widget you want to add.
5. You can add as many web parts as you want. When you are finished, click **Done**.



## Adding Content to the Widgets

The widgets appear as empty boxes on the student's page.

1. To add content, click the **Add <component>** link in the widget.
2. For **Online Video, Audio** and **Document** widgets, there are three fields:
  - **Title**--Type a title that will display on the widget's title bar.
  - **Description**--Type a description of the content.
  - **Embed**--The URL for the content being added to the widget. Web sites like Youtube, Slideshow, and podcasts all have embedded codes. You need to copy and paste the embed code for the web content you want to make available to your students.



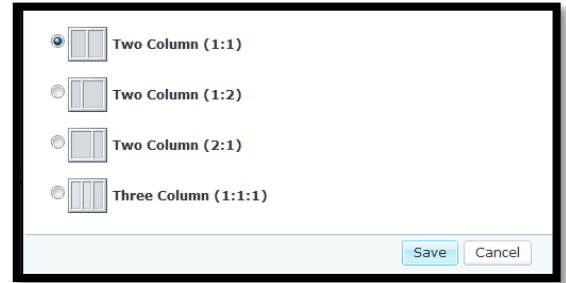
3. For the **Document Tray** widget, you can add one or more document links from your computer file system. Use the Browse button to locate the content and type a description for the file(s) you add.
4. For the **Article** widget, you add a title and then type the content of the message you want your students to read. Full rich text character formatting is available to you. Images and links can also be added.
5. Click **Save**.

## Setting Up the Page Layout

Either before or after you add widgets to the page, you can make the page look just the way you want it to look.

To change the page layout:

1. From the **Options** button, click **Column Layout**.
2. Choose one of the column layout templates.
3. Click **Save**.



## Arranging the Widgets on the Page

1. To arrange the widgets on the page, place your cursor on the title bar of the widget.
2. Grab the widget (by holding down the mouse button), drag it to the position on the page where you want to place it, and release the mouse.

## Removing Widgets from the Page

To remove a widget, click the setting arrow on the title bar of the widget you want to remove. Then click **Remove this webpart**.

## From the Student Perspective

When students log in to PIV and click on *Learning Plan*, they are taken to the *At-a-glance* page where they will see the widgets and content you have added.

A screenshot of a web application interface. On the left is a sidebar titled 'CLASSES ATTENDING' with a list of classes: 1-HON LA 6, 2-ORCHESTRA 1, 3-6TH GRD SCIENCE, 4-PE 6TH, 5-HON SS 6, 6-SPANISH 1A, and 7-INT MATH TOP 1. The main content area has a navigation bar with tabs: 'At A Glance' (selected), 'Calendar', 'Learning Plan', 'Curriculum', 'Grades', 'Attendance', 'Assignments', 'Reports', and 'Alerts'. Below the navigation bar, the page title is '7-INT MATH TOP 1 At A Glance'. The main content is divided into several widgets: 'Class Expectations and Information' (containing a welcome message for Mrs. Clarke's Math class website, an apple image, and the URL http://bsd405.org), 'Homework' (containing two items: 'Math Practice #5 - page 49 due next week (this is all fake data. please ignore)' and 'Math Quiz - May 22nd'), 'Document Tray' (containing two document links: 'DocTrayTestDoc.docx' and 'MathPPTLesson.pptx'), another 'Document Tray' (containing 'Excel2007Intro.pdf'), 'Homework Due' (with a table header for 'Day' and 'Week', and a message 'No Assessments/activity due for this day (05/12)'), and 'Recently Graded Assessments' (with a message 'Some info on the grade and some other info added by teacher goes here').