

BILLING PROCEDURES

Tuition fees must be paid in advance of each student's attendance. Statements will be mailed prior to the first of each month and full payment is due in the Business Office on or before the fifth of each month, or as specified on the monthly statement. **After August 15th, the first tuition payment is due on or before the first day of Full-Day Kindergarten for your child.**

Please mail your payments directly to the Business Office. Do not submit payments to the schools.

A \$10.00 late fee may be charged if payment is not received after the sixth day from the specified due date. Payment by an NSF check is considered the same as nonpayment. A \$20.00 fee will be assessed for any NSF or returned check. Overdue accounts will be referred to an outside collection agency.

Termination due to overdue account balance: If your account balance is overdue by two months or more, your child will be moved to a half-day program. A letter will be sent to you with information regarding your account balance and the deadline for paying in order to keep your child in the full-day program. Your school principal will also receive a copy of this letter, and if your payment is not received by the deadline, your principal will contact you to arrange the change to the half-day program.

The Full-Day Kindergarten program is not associated with the District's Childcare programs. Please make separate payments for these programs and clearly identify for which program each payment applies. Mail your payment to:

Bellevue School District
Business Office/FDK
P.O. Box 90010
Bellevue, WA 98009-9010

WE'RE HERE IF YOU NEED MORE INFORMATION:

If you have questions about:

The program in general:	Contact your neighborhood school
Location of your bus stop	425-456-4512
Eligibility for reduced tuition	425-456-4013
Status of your account	425-456-4013



Full-Day Kindergarten

General Information

2009-2010

PROGRAM DESCRIPTION

In addition to the traditional half-day kindergarten program, Bellevue School District also offers a Full-Day Kindergarten (FDK) program in every elementary school. The full-day program extends and enriches the core curriculum by allowing children time to explore in more depth the same subjects introduced in the half-day program.

This program will be presented in various models, e.g., classrooms may contain full-day kindergarteners only or combinations such as Full-day Kindergarten/half-day/first grade, etc.

Tuition is charged for participation in Full-Day Kindergarten.

Financial aid is available only to families residing in the Bellevue School District. To qualify for a reduced rate, you must submit a completed Financial Aid Application with proof of current income.

Full-Day Kindergarten will be in operation on all regular school days during regular school hours. You will need to make other arrangements for before- and after-school care.

ENROLLMENT PROCEDURES

Your child's enrollment in Full-Day Kindergarten is not guaranteed until you submit the necessary forms, which are available at your neighborhood school. The information below identifies the various forms you need to submit.

The Full-Day Kindergarten Registration Form needs to be completed for each child who will attend the full-day program. **After August 15th, the first tuition payment is due on or before the first day of Full-Day Kindergarten for your child.**

The Full Fee Agreement must be signed and submitted if paying the full-fee tuition rate.

The Financial Aid Application must be submitted, with proof of income, if you think you qualify for a reduced tuition rate.

- a. If approved for financial aid by the Business Office, you will be sent either the Partial-Fee Agreement or the No-Fee Agreement to be signed and returned. Your child will attend the half-day program until all the required documentation has been received and reviewed by the Business Office.
- b. If not eligible for financial aid, you have two options:
 - (1) Your child will attend the half-day program for free, or
 - (2) You agree to pay full fee for the full-day program. Submit a signed Full-Fee Agreement.

A registration form and a signed agreement must be submitted before your child will be allowed to start Full-Day Kindergarten.

FEE STRUCTURE

Various levels of tuition will be charged for participation in the Full-Day Kindergarten (FDK) program based upon the financial ability of the parents/guardians to pay tuition charges. These fees cover the Bellevue School District's **academic** calendar; nonstudent days are not incorporated as part of the annual tuition.

Monthly statements will be sent to you; the annual tuition is charged in **ten equal amounts regardless of the number of actual days of service in any month**. Tuition payments are due on or before the 5th of each month or as specified on the monthly statement. Late fees may be charged if payment is not received after the 6th day from the specified due date.

If prompt payment is not received, your child will be moved to a half-day program (or served for half day only). Overdue accounts will be turned over to an external collection agency.

There are three different tuition rates; your particular rate will be determined by your annual gross income and household size, per the guidelines below. The reduced rates are available to residents of the Bellevue School District only.

Family Size	No Fee \$0	Reduced Fee \$1,400 per year	Full Fee \$3,000 per year
(Adults + Children)	Gross Income at or below:	Gross Income from: to:	Gross Income at or above:
2	\$26,832	\$26,833 - \$40,249	\$40,250
3	\$33,732	\$33,733 - \$48,912	\$48,913
4	\$40,632	\$40,633 - \$58,916	\$58,917
5	\$47,532	\$47,533 - \$66,544	\$66,545
6	\$54,431	\$54,432 - \$70,761	\$70,762
7	\$61,331	\$61,332 - \$73,597	\$73,598
8	\$68,231	\$68,232 - \$78,466	\$78,467
Each Add'l add	\$6,900	\$6,901 - \$7,935	\$7,936

This criterion is not the same as Free and Reduced Lunch criteria; official income documentation is required in order to qualify for reduced rates for the Full-Day Kindergarten Program.

Tuition obligations will be as follows:

- Enrollment from 1st through 15th = full monthly tuition
- Enrollment from 16th through end of month = half monthly tuition
- Withdrawal from 1st through 15th = half monthly tuition
- Withdrawal from 16th through end of month = full monthly tuition

Tuition credit is not granted for temporary absences.

In the case of 'multiples,' each child after the first, in any tuition category, enrolled in FDK the same year, will receive a 10% discount.

A 5% discount is available if the annual tuition is paid in full by October 15th.