

## PRESCHOOL/CHILDCARE APPLICATION PROCEDURE – 2009-10

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### Application Process

1. Placement of students will be based on the program's ability to provide quality service and/or availability of space.
2. Registration forms are accepted via:
  - **FAXED** to the Business Office at: (425) 456-4176
  - **DROPPED OFF** to the Business Office at: 12111 NE 1<sup>st</sup> St  
Bellevue, WA 98005
  - **MAILED** to the Business Office at: Bellevue School District  
Early Childhood Programs  
PO Box 90010  
Bellevue, WA 98009
3. Copy of Birth Certificate or Passport is required for new students.
4. Incomplete forms may be returned for completion if data is insufficient to process application.

### Fees

1. A \$30.00 registration fee must accompany all registration forms.  
*This registration fee is non-refundable.*
2. First month tuition payment is due prior to child starting in registered program(s)

### Notification of Enrollment

1. An enrollment confirmation letter verifying status in childcare and/or Preschool will be mailed to you within two weeks from date of receipt of application.
2. **Enrollment confirmation letters must be signed and returned to the Early Childhood Business Office to confirm you child's enrollment. Withdrawal must be submitted in writing to cancel any financial obligation.**

### Financial Aid Information

1. Scholarship information is available upon written request.
2. If you are going to be subsidized by DSHS, you are **required** to provide a current DSHS award letter to the Early Childhood Business Office at the time of registration. Families subsidized by DSHS will not be able to attend the Bellevue School District childcare program without a current Award letter from DSHS.

**BELLEVUE SCHOOL DISTRICT**  
**2009-10 Preschool and Childcare Programs**  
**Mailing Address: P.O. Box 90010, Bellevue, WA 98009-9010 – Phone: (425) 456-4030**  
**e-mail address: childcare@bsd405.org**

**GENERAL INFORMATION**

**Non-refundable Registration Fee: \$30 registration fee (not required for returning families)**

**Hours: 6:30 a.m. – 6:00 p.m. – Ages: 12 months – Grade 5**

**Hours: 6:30 a.m. – 5:00 p.m. – Ages: 4 weeks – 12 months**

**Children who are ages 3 and older must be independently potty trained**

**PRESCHOOL AGE PROGRAMS**

**CLASS CODE**

**MONTHLY FEE**

(Annual Tuition in 10 equal payments)

- **PRESCHOOL ONLY** – (2 and 1/2 hours) – (3 years – 5 years)  
**5 days per week** PS5 \$350.00  
**3 days per week - (Mon, Wed, & Fri)** PS3 \$260.00  
**2 days per week - (Tue & Thur)** PS2 \$190.00
- **\*\* PRESCHOOL AND CHILDCARE ALL DAY** – (3 years – 5 years)  
**5 days per week** CP5 \$915.00  
**3 days per week** CP3 \$620.00  
**2 days per week** CP2 \$475.00  
 (Cost includes 2 and 1/2 hours of preschool. Full day of childcare on non-school days)
- **\*\* AFTER PRESCHOOL CHILDCARE** – (Consecutive hours) – (3 years – 5 years)  
**5 days per week – (not offered part week)** AP5 \$370.00  
 (Cost does **not include** preschool. Childcare after preschool for **3.75 hrs only**. Full day of childcare on non-school days)
- **\*\* SPECIAL NEEDS PRESCHOOL CHILDCARE** – (Selected locations)  
**5 days per week** DP5 \$915.00
- **\*\* INTEGRATED PRESCHOOL PLUS** – (3 years – 5 years)  
**5 days per week – (Phantom Lake Only)** IC5 \$650.00  
 (Childcare Mon, Tue, Thur, & Fri, includes full day of childcare on Wednesdays, non school & conference days)
- **\*\* AFTER INTEGRATED PRESCHOOL CHILDCARE** – (3 years – 5 years)  
**5 days per week – (Phantom Lake Only)** IP5 \$440.00  
 (Childcare Mon, Tue, Thur, & Fri for 3.75 hrs, includes full day of childcare on Wed, non school & conference days)

**SCHOOL AGE PROGRAMS**

**CLASS CODE**

**MONTHLY FEE**

(Annual Tuition in 10 equal payments)

- **\*\* BEFORE & AFTER SCHOOL CHILDCARE** – (Available to full day Kindergarten – grade 5)  
**5 days per week – (not offered part week)** ED5 \$540.00  
 (Tuition includes full day of childcare on conference and non school days. Early dismissal Wednesdays included in price)
- **\*\* AFTER SCHOOL CHILDCARE** – (Available to full day Kindergarten – grade 5)  
**5 days per week – (not offered part week)** EA5 \$380.00  
 (Tuition includes full day of childcare on conference and non school days. Early dismissal Wednesdays included in price)
- **BEFORE SCHOOL CHILDCARE** – (Consecutive hours)  
**5 days per week – (6:30 a.m. – 9:05 a.m.)** BE5 \$285.00  
 (Childcare before elementary schools and preschools only.) (Conference and non-school days **not included** in tuition. Early dismissal Wednesday **not included**). (Drop-in rates apply for additional hours.)
- **\*\* SPECIAL NEEDS SCHOOL AGE CHILDCARE** – (Selected locations)  
**5 days per week – (Before & After School)** DS5 \$540.00  
**5 days per week – (After school only)** DA5 \$380.00  
 (Available to full day Kindergarten – grade 5)

**\*\* WINTER & SPRING BREAK** - care for childcare contract clients is not included in fees, but is available with advance reservation at an additional charge. **MID-WINTER BREAK** - is included in fees. All childcares are open during Mid-Winter Break.

**12 – MONTH PROGRAMS****CLASS CODE****MONTHLY FEE**  
(Annual Tuition in 12 equal payments)

- **TODDLER CHILDCARE** – (12 months – 29 months) \*\*
  - 5 days per week TC5 \$1,200.00
  - 3 days per week TC3 \$790.00
  - 2 days per week TC2 \$570.00
- **TRANSITIONAL TODDLER CHILDCARE** – (30 months – 35 months) \*\*
  - 5 days per week TT5 \$920.00
  - 3 days per week TT3 \$625.00
  - 2 days per week TT2 \$505.00
 (No drop-in service available in the Toddler program)
- **STEVENSON BLENDED CHILDCARE** – (3 years – 5 years)
  - 5 days per week – (Full day only) - (Breakfast & Lunch included) EN5 \$975.00

**INFANT PROGRAMS****CLASS CODE****MONTHLY FEE**

- **INFANT CHILDCARE** – (4 weeks – 12 months)
  - 5 days per week RIC \$1,240.00

**DROP IN CHILDCARE****CLASS CODE****MONTHLY FEE**

- **DROP-IN** – (Available to ages 3 years – grade 5)
  - Availability of space may be limited
  - Occasional use only (Maximum 6 times per month)
  - Advance notice required (24 hours)
  - Daily payment in full
 DI \$10.00/hour

**\*\* NOT AVAILABLE ON NON SCHOOL, CONFERENCE DAYS OR EARLY DISMISSAL WEDNESDAYS.**

SUMMER CHILDCARE – Childcare sites and program fees will be identified each spring. Separate reservations are required.

HEAD START GENERAL INFORMATION (425) 456-6062

## CENTER LOCATIONS:

| Location             | Preschool ONLY   | Preschool Age Childcare | School Age Childcare                               | Head Start | Toddler | Infant |
|----------------------|--|-------------------------|--|------------|---------|--------|
| Ardmore Elem.        | X  | X                       | X  |            |         |        |
| Bennett Elem         | School-Age childcare is offered at Sherwood Forest           |                         |  |            |         |        |
| Cherry Crest Elem    | School-Age childcare is offered at Stevenson                 |                         |  |            |         |        |
| Clyde Hill Elem      | X  | X                       | X  |            |         |        |
| Eastgate Elem        | X  | X                       | X  |            | X       |        |
| Enatai Elem          | X  | X                       | X  |            |         |        |
| Lake Hills Elem      | School-Age childcare is offered at Stevenson                 |                         |  | Part-Day   |         |        |
| Medina Elem          | X  | X                       | X  |            |         |        |
| Newport Heights Elem | School-Age childcare is offered at Puesta del Sol Elementary |                         |  |            |         |        |
| Newport High School  |  |                         |  |            |         | X      |
| Phantom Lake Elem    |  | X                       | School-Age childcare is offered at Sherwood Forest |            |         |        |
| Puesta del Sol Elem  | X  | X                       | X  |            |         |        |
| Robinswood High Sch  |  |                         |  |            |         | X      |
| Sherwood Forest Elem | X  | X                       | X  | Part-Day   |         |        |
| Somerset Elem        | School-Age childcare is offered at Puesta del Sol            |                         |  |            |         |        |
| Spiritridge Elem     | X  | X                       | X  | Part-Day   |         |        |
| Stevenson Elem       | Full-Day   | Full-Day                | X  | Full-Day   |         |        |
| Woodridge Elem       | X  | X                       | X  |            | X       |        |



| <u><b>Mother/Stepmother/Guardian</b></u> |                  |                              |            |
|--|------------------|------------------------------|------------|
| First Name: _____                        | Last Name: _____ |                              |            |
| Address: _____                           |                  |                              | Apt: _____ |
| City: _____                              | State: _____     | Zip: _____                   |            |
| Home Ph: _____                           | Cell Ph: _____   | Work Ph: _____               |            |
| E-Mail: _____                            |                  | Relationship to child: _____ |            |

| <u><b>Father/Stepfather/Guardian</b></u>  |                  |                              |            |
|---|------------------|------------------------------|------------|
| First Name: _____   | Last Name: _____ |                              |            |
| <b>Check if address same as above (If <u>not</u> the same, please list address below)</b> |                  |                              |            |
| Address: _____  |                  |                              | Apt: _____ |
| City: _____   | State: _____     | Zip: _____                   |            |
| Home Ph: _____  | Cell Ph: _____   | Work Ph: _____               |            |
| E-Mail: _____   |                  | Relationship to child: _____ |            |

| <b>Emergency Contacts (Required)<br/>Other Than Parent</b> | <b>Person's Authorized to Pick Up Child (Required)<br/>Other Than Parent</b> |
|--|--|
| Name: _____  | Name: _____  |
| Phone: _____   | Phone: _____   |
| Phone: _____   | Phone: _____   |
| Name: _____  | Name: _____  |
| Phone: _____   | Phone: _____   |
| Phone: _____   | Phone: _____   |

| <b>Medical Information</b> |              |
|----------------------------|--------------|
| Physician's Name: _____    | Phone: _____ |
| Dentist's Name: _____      | Phone: _____ |

**I certify the foregoing information to be true and recognize that falsification or omission of information could result in termination of my child's childcare/preschool programs.**

**I understand when my child is registered active with the Early Childhood Programs; I am responsible for the monthly tuition.**

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**

|                    |                          |                             |                              |
|--------------------|--------------------------|-----------------------------|------------------------------|
| <b>Office Use:</b> | <u><b>Start Date</b></u> | <u><b>Parent Number</b></u> | <u><b>Student Number</b></u> |
|--------------------|--------------------------|-----------------------------|------------------------------|